

Crook and Winster Parish Council

Clerk: Kevin M Price

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8th May 2024

Dear Councillors,

You are summoned to attend the Annual Meeting of Crook and Winster Parish Council to be held at Crook Memorial Hall on Tuesday 21st May 2024, immediately following the Annual Assembly of the Parish Meeting which will commence at 7.30pm.

Tea/biscuits will be served between the two meetings.

Yours sincerely,

Kevin M Price

Kevin M Price. Parish Clerk.

AGENDA – ANNUAL ASSEMBLY OF THE PARISH MEETING

1. Welcome by the Chairman – Councillor Richard Metcalfe
2. Apologies for absence
3. Minutes of the 2023 Assembly Meeting held on 2nd May 2023 (circulated)
4. Matters arising.
5. Chairman's Report
6. Westmorland and Furness Councillor (if present) – reports
7. Reports from parish groups/organisations
8. Any other business and any further public participation.

AGENDA - PARISH COUNCIL MEETING:

1. **Election of Chairman** - to elect a Chairman for 2024-25.
2. **Appointment of Vice-Chairman** - to appoint a Vice-Chairman for 2024-25
3. **Apologies for absence** - - to receive apologies from Councillors unable to be present at this meeting.
4. **Requests for Dispensations** - The Clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

5. **Declarations of Interest** - to receive declarations by elected and co-opted members of interests in respect of items on this agenda.
6. **Minutes of the last meeting** - to sign as a true record, if thought fit, the minutes of the meeting held on 21st March 2024 (circulated).
7. **Co-option of new Parish Councillor** – to co-opt Emma Scott as a Parish Councillor.
8. **Traffic on the B5284 Road** - to be receive an update.
9. **D-Day – 6th June 2024** – finalise arrangements for the lighting of the Beacon.
10. **Defibrillator** – to receive an update.

11. **Financial business:**

- a. To note the Interim Accounts for 2023-24 (to be circulated)
- b. The Chairman and Clerk to be authorised to sign the Accounting Statements, the Annual Governance Statement and the Certificate of Exemption (all three to be circulated).
- c. To pay the following accounts:

Zurich Municipal	£212.87	Annual premium
CALC	£171.03	Annual subscription
K M Price	£134.11	Quarterly expenses to 31st March, including use of hoe office and travel.

12. **Planning matters** - *to consider the following application:*

13. **Highway matters** - to receive an update and to consider any further issues.

14. **Date of next meeting** - to arrange the date of the next meeting
(Usually this will be in July/August)